

## **DIVINEFIELD SOLICITORS PRIVACY POLICY AND DISCLAIMER**

### **Introduction and Information about Divinefield Solicitors and The Web site**

At Divinefield Solicitors, we respect your privacy and are committed to protecting it. This privacy policy statement is provided, to inform you of our practices and the choices available to you, with regard to the collection and use of data online.

This website is governed in accordance with the laws of England. The terms and your use of our website shall therefore be governed by and in accordance with English law. If any provisions in these exclusions and disclaimers shall be unlawful, void or for any way unenforceable, then the provision in question shall be deemed severable and shall not affect the validity and enforceability of the remainder of the provisions.

**By using this Website you are agreeing to the use of your information as described in this Privacy Statement.**

### **Visitors to the Website**

We log visitors' domain and IP address automatically; this information does not identify you as an individual, but only the computer that is used at the time for the purpose of visiting the website. This data is used to determine where in the world, the site is being visited, for the purposes of clicks analysis, to aid in the understanding of site usage, based on which, we may make improvements to our services to you. We do not link information automatically logged by such means with any personal data about specific living individuals.

### **Privacy**

If you provide us with personal data, in order to receive information from us, we will collect and store that information, for the purposes of enabling us to fulfil your information request.

Where or if you review or download information, we track the visit. This data is useful to us in attempting to provide visitors with individually tailored information, but also to provide us with information about your visit to our website.

Any data submitted through the Divinefield Solicitors website, will not be passed on any other organisation.

### **Data collected and how we use it**

When you request information through this site, we may request some personal data about you.

When emailing us, or contacting us, we may request for your e-mail address, name and other personal identifiers, like contact number. There is a 'subject' and 'Message' sections, which may depending on the nature of your enquiry, prompt you to divulge more personal data items such as your gender, date of birth, religion and or race.

Where the request is employment related services related, we will usually need limited data about personal identifiers, education, employment, family and financial details. Your personal data will be processed to provide the information and services you request in the form that you require.

Where sensitive personal data has been provided, based on the above requests, Divinefield Solicitors will ensure that the collection and use of such, is in strict accordance with the relevant legislation and principles of data protection and data privacy. The data you provide, will never be passed on any one, without prior authorisation from yourself.

### **Third Party Links**

Divinefieldsolicitors.co.uk may provide carefully selected links to third-party websites for purposes of your information. If you access these links, you do so at your own risk and you will leave our website page. Divinefield solicitors do not control any of these sites or their privacy practices. We therefore do not endorse or make any representations about third-party websites. Our Privacy Policy does not cover the personal data you may opt to provide to unrelated third-parties. We therefore strongly recommend, that you review and acclimatize yourself with the privacy policies of any third-party organisation, prior to submitting data of a personal nature.

### **Cookies**

A cookies are in a nutshell a small amount of data, generated by a website and saved by your web browser. Websites may use these cookies to monitor the way one behaves whilst online.

This data often includes an anonymous unique identifier that is sent to your browser from a website's computer and stored on your computer's hard drive. Different websites can and do send their own cookies to your browser, provided your settings allow them. Your browser then allows a website to access only those cookies it stored on your browser, but not those sent by other websites.

Because cookies record information about one's online preferences, users have the opportunity to set their computers to accept all cookies, to be notified when cookies are issued or to block them out completely. Please be advised however, that in order

to be able to take advantage of certain features of certain websites, a certain level of cookie acceptance is required.

### **Access to Personal data we hold on you**

To make an enquiry about access to your personal data, or for queries in relation to Divinefield solicitors data privacy policy, the quickest way is by contacting us.

### **What happens when you contact us**

Divinefield solicitors will provide you with a copy of the personal data that we keep about you in a format of your choice, within 40 days, (30 days after May 25th 2018) Where a request takes longer than the stated times, we will contact you, stating the reasons for the delay. We will require proof of your identity.

You may if you so wish challenge the accuracy of the data that we hold on you, where appropriate, you may have the data: erased, rectified, amended or completed. We reserve the right to decline provision to our visitors with a copy of their personal data, but when this happens, reasons for our refusal will be provided. You will be able to challenge our decision for refusal to provide you with a copy of your personal data, first with the Information commissioner's office and you will have the ability to seek redress through a court of law

### **Data retention**

Personal data will be held for the duration you remain our client, subject to English and UK relevant legislation, relating to records retention. Once you stop being our client and the relevant national data retention requirements are met, your data will be depersonalised, making it impossible for any one to identify you based on it. No additional data about our visitors is collected other than as stated above.

### **Data Security**

Divinefield Solicitors have in place reasonable commercial standards of technology, organisational and operational security arrangements, in place to protect all data provided by visitors through this Website from unauthorized access, disclosure, alteration, or destruction.

## **Disclaimer**

Divinefield solicitors have made every effort and attempt to ensure the accuracy and reliability of the information provided in this website, however, the information is provided "as is", without any warranty whatsoever. Divinefield solicitors do not accept any responsibility or liability for the accuracy, content, completeness, legality or reliability of the information contained in this website.

There are no warranties, promises and or representations of any kind, expresses or implied, are given in any nature, standard, accuracy or otherwise of the information provided in this website nor to suitability or otherwise of the information to your specific or particular circumstances.

We can not and will never guarantee, that this website is free from computer viruses or anything with destructive properties.

We shall not be liable for any loss or damage or whatever nature, whether direct or indirect consequences, whether arising in contract, tort or otherwise, which may as a result your use of this website or failure to use information provided by the website. Additionally, we can not, and do not take control or responsibility for content found on third-party websites whatsoever.

Divinefield solicitors is a Law firm authorised by the Solicitors Regulatory Authority.

**Registered office: 15 Battle Road, Erith, Kent, DA8 1BS**